

Supervisor Tina Papineau called the meeting to order at 4:30 p.m. at the Dryden Township offices

Everyone stood for the Pledge of Allegiance to the United States of America.

Roll Call:	Supervisor-Tina Papineau	present
	Clerk- Kimberly Diefenbach	present
	Treasurer- Susan Lowney	present
	Trustee - Carol English	present
	Trustee – Brian Hazen	present

Public in attendance: Bonni Hazen

Public Comment: Mrs. Hazen said we are doing a good job.

Agenda Item:

Dryden Township General Appropriation Acts  
July 23,2022

A resolution to establish general appropriations acts for the Township of Dryden; to define the powers and duties of the Township of Dryden officers in relation the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this ordinance.

The Board of Trustees of the Township of Dryden resolves:

Section 1: Title

This resolution shall be known as the Township of Dryden General Appropriations Act

Section 2: Chief Administrative Office

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk Section shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearing on the Budget

Pursuant to MCLS 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on May 29, 2022 and a public hearing on the proposed budget was held on June 23, 2022.

Section 5: Estimated Revenues

Estimated Township general fund revenues for fiscal year 2022-2023, including an allocated millage of 1.2650 mills for operation, vote and various miscellaneous revenues shall total \$1,524,670.00. Estimated

township Fire fund revenues of 1.2380 mills for operation, vote and various miscellaneous revenues shall total \$309,300.00. Estimated township police fund revenues of 2.2269mills for operation, vote and various miscellaneous revenues shall total \$566,400.00. Estimated township library fund revenues, being an extra voted millage of .3410 mills for operation, various miscellaneous revenues shall total \$185,342.00.

#### Section 6: Millage Levy

The Township of Dryden Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an amount equal to 5.0709 mills as authorized under state law and approved by the electorate.

#### Section 7: Estimated Expenditures

Estimated Township general fund expenditures for fiscal year 2022-2023 for the various township activities will be \$1,524,670.00. Estimated township fire fund expenditures for operational and equipment purposes will be \$309,300.00. Estimated township police fund expenditures for operational purposes will be \$566,400.00. Estimated township library fund expenditures for operational purposes will be \$185,342.00

#### Section 8: Adoption of Budget by Reference

The general fund budgets of the Township of Dryden (General Fund, Police Fund, Fire Fund, and Library Fund) is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of the Act.

#### Section 9: Adoption of Budget by Cost Center

The Board of Trustees of the Township of Dryden adopts the 2022-2023 fiscal year general fund budgets by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation, however, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budgets amendment.

#### Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any township order for expenditures that exceed appropriations.

#### Section 11: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to a summary statement of the actual financial condition of the general fund at the end of previous quarter (month).

#### Section 12: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds fare or will be available to meet the obligation.

Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such funds were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. If such recommendations shall include proposals for reducing appropriations, increasing revenue, or both.

Section 14: Violations of this Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary actions.

Section 15: Board Adoption

Motion made by Lowney, seconded by Hazen to adopt the foregoing resolution.

Roll Call Vote: Hazen, aye, Diefenbach, aye, Papineau, aye, English, aye. Lowney, aye.  
Ayes (5), Nays (0), Absent (0). Resolution adopted.

The Supervisor declared the motion carried and the resolution duly adopted on the 23rd day of June, 2022.

Public Comment: None.

Adjournment: Supervisor Papineau adjourned the meeting at 4:46 p.m.

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Tina Papineau  
Dryden Township Supervisor

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Kimberly Diefenbach, CMMC  
Dryden Township Clerk

**Township of Dryden  
4849 Dryden Road  
Dryden, Michigan 48428**

**Special Meeting Minutes  
June 23, 2022**